Community College *of* Philadelphia

MEETING MINUTES
Technology Coordinating Committee
11-17-2010
2:30 p.m. B2-26
Community College of Philadelphia
1700 Spring Garden Street
Philadelphia, PA 19130

2010-11 Committee Members Present:

Federation Delegates

Ruth Baker	P
Frank Bartell	P
Heidi Braunschweig	P
Steve Jones	P
Noelia Rivera-Matos	P
Craig Nelson	P
Melissa St. Pierre	P
Karen Schermerhorn	P
Ted Wong	P

Administrative Appointees

Bhavesh Bambhrolia	A
Jody Bauer	P
Gary Bixby	A
Bill Bromley	P
SK Calkins	P
Arnold DiBlasi	P
Ellen Fernberger	P
Tom Hawk	P
Sam Hirsch	P
Allan Kobernick	P

Alternates Present:

Administrative Alternates		**Federation Alternates**	
Aimee Hagedorn	A	Emile D'Amico	A
Linda Konicky	A		
Maryann Lyons	P		
Peter Margolis	P		
Jim Spiewak	A		

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I. **Call to Order**

   a. **Melissa St. Pierre, Co-Chair, Called Meeting to Order at approximately 2:40pm**

II. **Attendance**

   a. **Obtained via signature – see Page 1 for indicator of P/A activity.**

   b. **Welcome to Craig Nelson, newly appointed delegate for the Federation.**

III. **Approval of minutes**

   a. **Discussion of minutes of October 2010 meeting.**

   b. **Action Item: October 2010 Minutes Approved with the following corrections:**

      i. **Misspelling of Jill Garfinkle-Weiss on page 1**

      ii. **Heidi Braunschweig de-volunteered from sub-committee "Technology of the Future".**

IV. **Old Business: Updates**

   a. **Technology of the Future work group report**

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    i. **Ruth Baker reported that the work group met and reviewed their charge. Shared information within the Google docs.**

b. **Online/Hybrid Conversion Guidelines & CMS selection work group report**

    i. **Peter Margolis reported that the work group continued to examine the guidelines. The open issue remains the statement concerning the "recommendation or level of authority…". Looking at P&P 14. Steve Jones suggested that the roles for the levels of authority be incorporated.**

    ii. **Recommendation that the work group review the P&P 14 for adjustments concerning roles within the context of level of authority.**

c. **AUP #307 work group report**

    i. **Arnold DiBlasi reported that the work group met and has a draft for the committee to review concerning adjustments to AUP #307 (see AUP sub comm report Nov 2010.docx and AUP307.docx).**

    ii. **A lively discussion ensued with kudos to the work group from Steve Jones for a "job well done". Arnold noted all comments from the meeting and will reconvene the work group to incorporate the suggestions to the #307 Draft.**

d. **Integrity statement on Webstudy**

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i. **Peter Margolis reported that Webstudy will incorporate the ability to send an Announcement to entire class as a new feature. This announcement will/can incorporate the need to accept an academic integrity statement. Concern about the wording of the statement was raised.**

V. **New Business**

    a. **Visit from Apple**

        i. **Jody Bauer reported that Apple would like to come in for a 90 minutes presentation to the TCC on their thoughts about the future of technology in education. The visit would be during a regular meeting time and will be scheduled for after the first of the year.**

VI. **Adjournment**

    Meeting Adjourned at approximately 3:35

    Next meeting December 15, 2010 @ 2:30 room B2-26